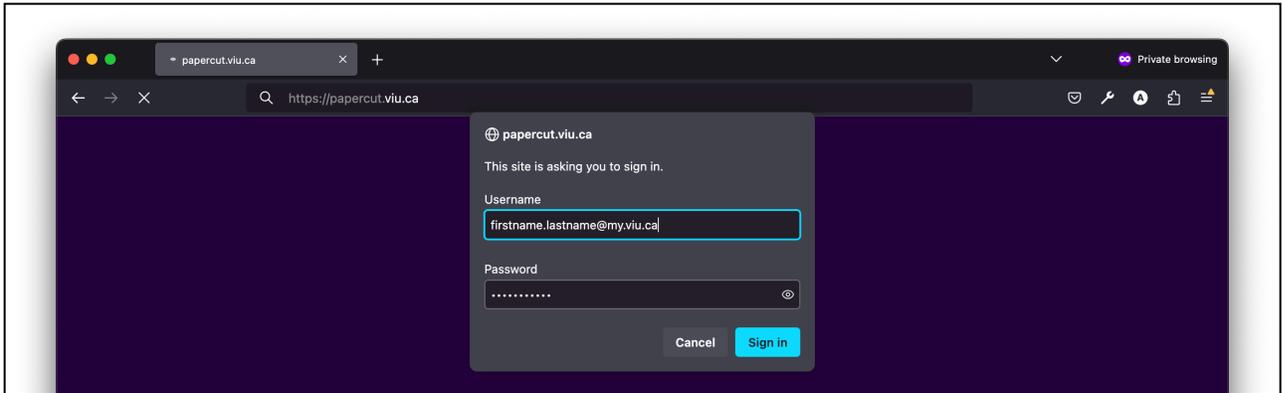


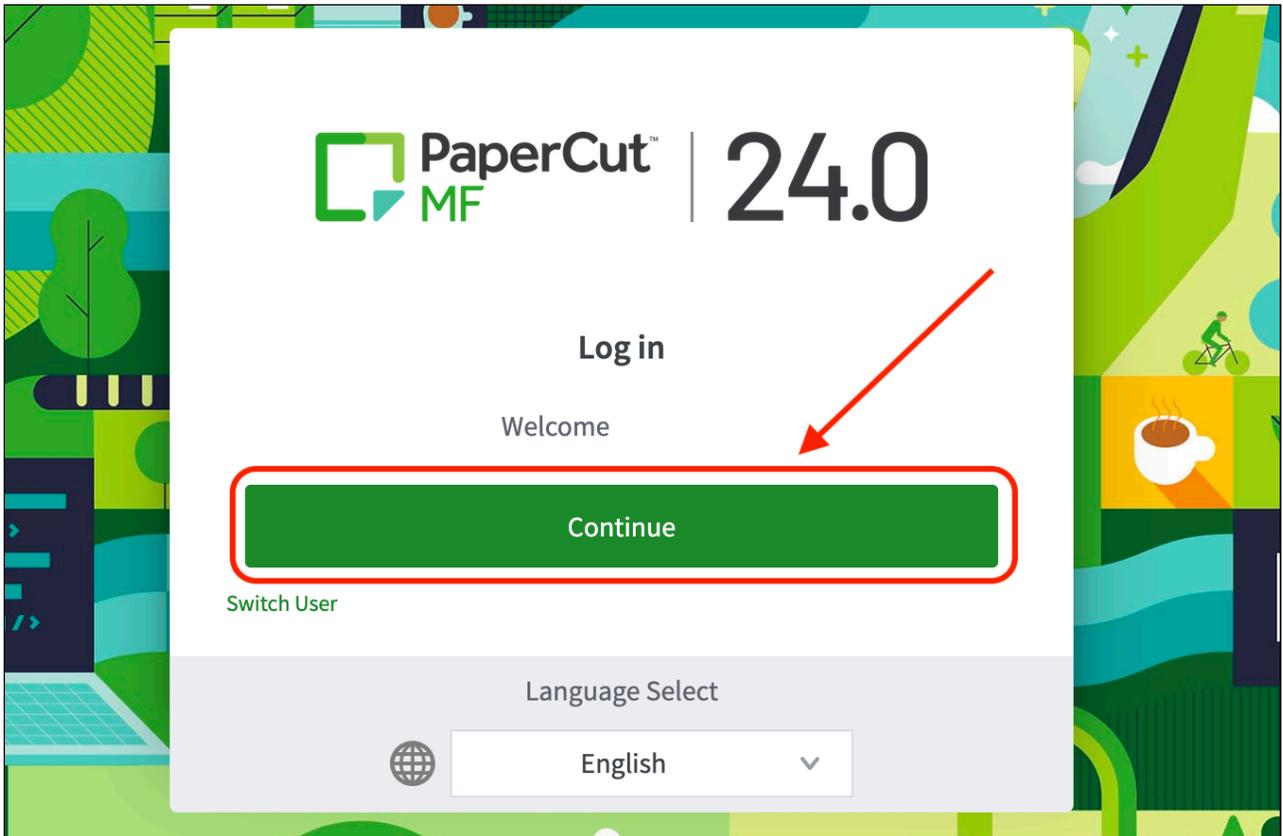
# How to Add Money to Student Printing Account

NOTE: These are steps on how to add money to your printing card online via a credit card. If you prefer to do this in person, you can visit the campus store!

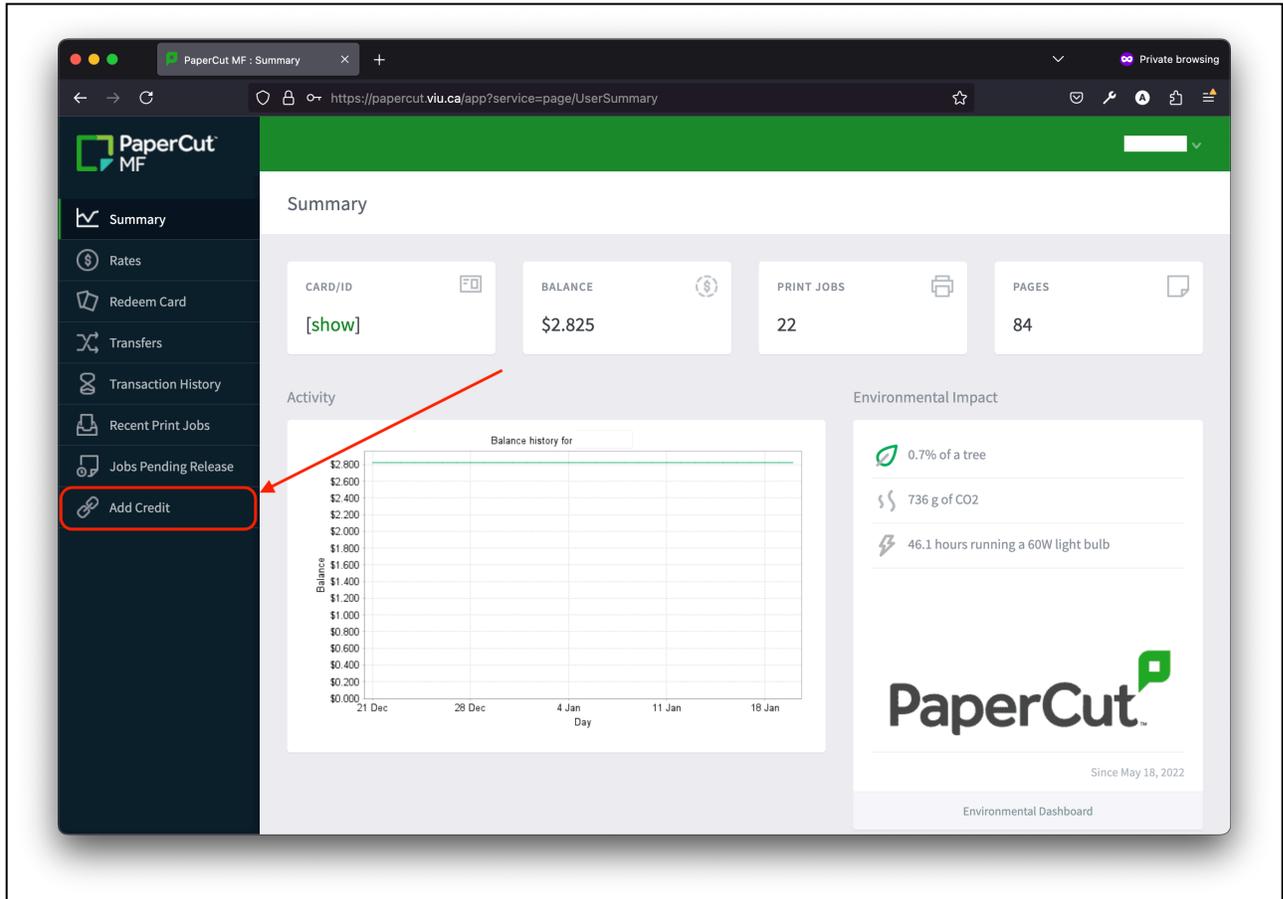
1. First step is to go to <https://papercut.viu.ca/>
2. Then log in with your student computer account email and password



3. Once logged in, click on the green "Continue" button

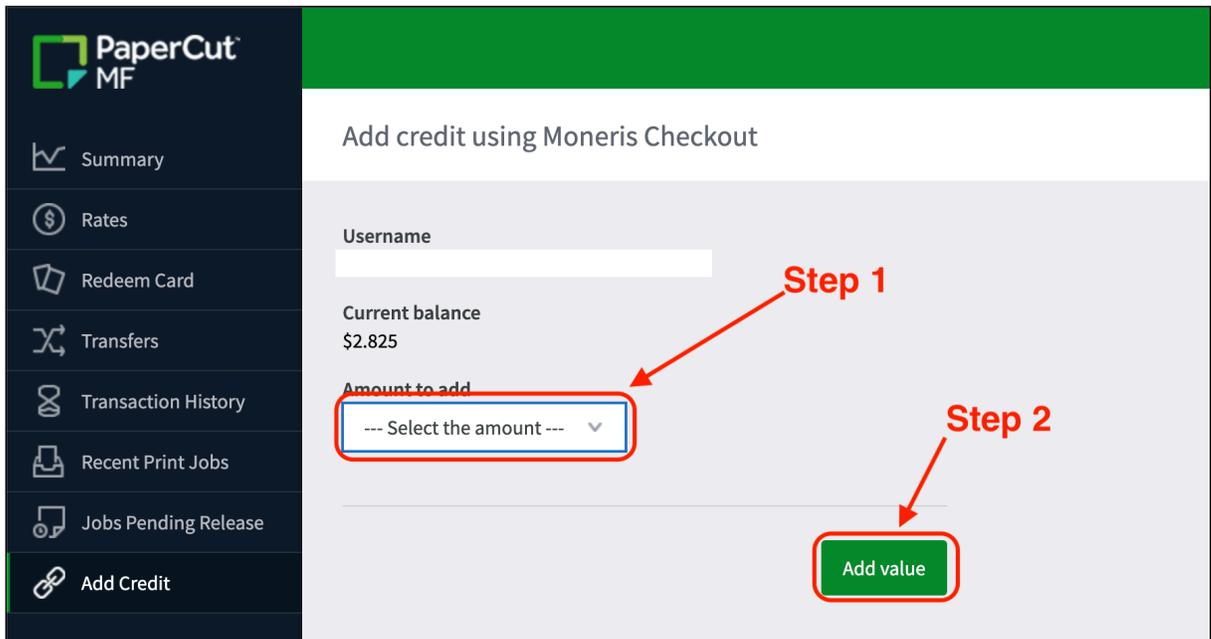


4. In the dashboard select "Add credit" from the left hand side navigation menu



5. On the add credit page

- First select the amount to be added by clicking "Select the amount"
- Then click then green "Add value" button



6. Then you will be prompted to enter your card details. Once filled and submitted the amount will be added to your printing account.

7. You can now use your student card to print at VIU!

