



USING ZOOM

BEST PRACTICES FOR STUDENT ENGAGEMENT





SYNCHRONOUS LECTURE CONTENT

Meeting your students in real time.





SYNCHRONOUS VS ASYNCHRONOUS TIME

- ★ The “new” online
- ★ Use live sessions for
 - Connection
 - Discussion
 - Flipped Learning



GETTING STARTED: CHECKING IN

- ★ **Welcome the class**
 - Be there early to welcome students as they arrive
- ★ **Sound Checks**
 - Can they hear you?
 - Practice using mic and/or “reactions”



GET STUDENTS INVOLVED: PARTICIPANT WINDOW

★ Participant Window

- Raise Hand to ask timely questions
- Raised hands go to the top
- Non-verbal indicators
- Ask questions

GET STUDENTS INVOLVED: CHAT WINDOW

★ Chat Window

- Use for less urgent questions
- Use for simple polling
- Set expectations



Create a set of opening slides for the first session of your class(es) that explains the “rules” to students



GET STUDENTS INVOLVED: BREAKOUT ROOMS



Breakout Rooms

- **Small group discussions**
- **Icebreakers**
- **Manual or Auto enrollment**
- **Sharing back as a team**
- **Short & lengthy discussions**



GET STUDENTS INVOLVED: INDIVIDUAL ACTIVITIES

★ Individual Activities

- Don't be afraid of the silence
- Reporting back
 - Chat
 - Mic/Video



RECORDING ZOOM SESSIONS

- ★ **Why?**
- ★ **Privacy Considerations**
 - pseudonym
 - camera off
 - mic off
- ★ **Post to VIUTube**

A GUIDE TO
ADD ZEN TO YOUR ZOOM

START WITH A DEEP BREATH
Just as you would in a live classroom, you will likely feel a little bit nervous when you first meet with your students on Zoom. What will go well? What won't? Instead, that this will be a bit weird at first. Take a deep breath and know that your teaching skills will help you through.

IT'S REALLY QUIET IN HERE
When you are teaching or present at your students will likely have their microphones muted unless you request you hearing feedback and help around. It also means that your new classroom will be more quiet. This does not mean that students are not engaged! Continue to ask questions and those students respond using chat or feedback windows. You will remind you that they are still there.

STUDENT RESPONSE TIME
We are used to asking questions and seeing their responses and words streaming up. When you first get out the same ritual response in Zoom, it does not mean that students are not learning when you ask a question. Give time for students to write a Chat message, open their mic to speak or use the chat that feedback leads to the feedback window.

TIME IS RELATIVE
Having more time you will be doing things like asking your students creating Breakout Rooms and meeting among Breakout Rooms. It may feel like time is slow. However, it really it will take a couple of minutes. It will just feel like it's taking time. You can use the chat window that it will take you a few minutes, it will feel much longer to you than it will be there.

EMBRACE THE SPACE
Many instructors will also want their students face to face. Making a video is not the same. But there are ways that you can embrace what you do in Zoom. Use announcements, Participants, Chat and Breakout Rooms. Remember to bring your communication with your students during class. You can also set up Office Hours that will allow you to meet with students one-on-one.

DON'T EXPECT PERFECTION
Remember that you will not be perfect at using the technology right away. Even people who have taught online for years will not use their Zoom, technology, always regularly and you cannot always keep up. It's not that as though you need to be everything right away. Take the opportunity to bring your students that you are learning too!

WE HOPE YOU HAVE A GREAT SEMESTER!
instructor@uconn.edu

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<https://drive.google.com/file/d/1V-jzZsJEOkZuGiyN4WpJaEQg4b416PF/view?usp=sharing>

- START WITH A DEEP BREATH
- IT IS GOING TO SEEM QUIET
- GIVE TIME FOR STUDENTS TO RESPOND
- TIME IS RELATIVE
- EMBRACE THE SPACE
- DON'T EXPECT PERFECTION



CREDITS

Special thanks to all the people who made and released these awesome resources for free:

✘ Presentation template by [SlidesCarnival](#)