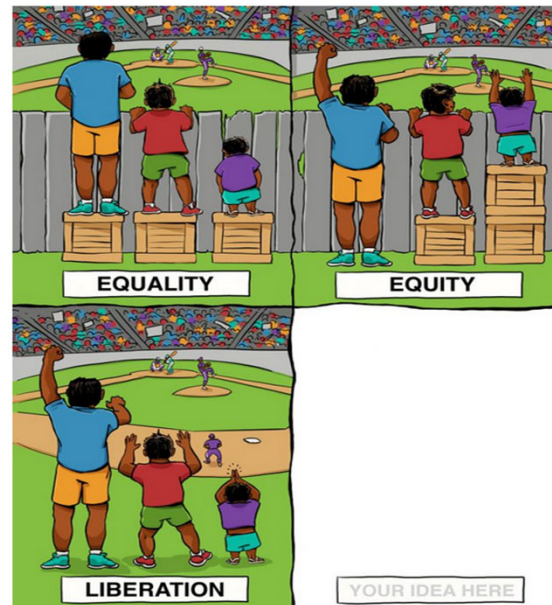




DAS Contact Info  
Student Affairs  
Building 200  
Room 214  
250-740-6446  
disabilityaccessservices@viu.ca

## Disability Access Services: What Instructors Need to Know



Karen Armitage, MA & Mary Stasiuk, MSW, RSW  
ACCESS SPECIALISTS



## Is there anything I should do at the beginning of the term?

- Please cut and paste the following statement into your course syllabus:



*VIU's [Disability Access Services](#) office provides services to students with Learning Disabilities, mental health disabilities, Attention Deficit Hyperactivity Disorder, Autism, chronic medical conditions, and impairments in mobility, hearing, and vision.*

*If you have a disability requiring academic accommodations in this course but are not yet registered with Disability Access Services, please contact them at [disabilityaccessservices@viu.ca](mailto:disabilityaccessservices@viu.ca) or visit them in BLDG 200 (2nd floor). If you are already registered with DAS, please provide me with your accommodation letter, either in person during my office hours, or by email.*



## What do I need to know about VIU's Duty to Accommodate?

### Policy 32.02 Services Available to Students with a Documented Disability

[https://services.viu.ca/sites/default/files/viu\\_policy\\_32.02\\_students\\_with\\_a\\_documented\\_disability.pdf](https://services.viu.ca/sites/default/files/viu_policy_32.02_students_with_a_documented_disability.pdf)



Accommodation attempts to defeat discrimination with...

- Dignity and respect
- Individualized response

(Dr. Barbara Roberts 2019)

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## What is “reasonable accommodation”?



- It is linked to reducing the disability-related barriers documented by a qualified practitioner
- Should not provide an “unfair advantage” over other students
- Should not compromise “Bona fide” learning outcomes
- Accommodation must be provided to the point of “undue hardship” (financial hardship is difficult for universities to prove)



## What do I need to know about Accommodation Letters?

 VANCOUVER ISLAND UNIVERSITY	<b>Disability Access Services</b> DisabilityAccessServices@viu.ca Building 200 - 2nd Floor (250)740-6446	<b>CONFIDENTIAL INSTRUCTOR LETTER</b> Valid from Sept2019 to Apr2020
<b>Dear Instructor:</b> The following list of accommodation is based on recommendations from a certified professional.		

- We advise students to give each instructor a copy of their accommodation letter at the beginning of each semester
- Do not ask students to share their diagnosis. Some may choose to tell you, but they are not obliged to share this information
- Please contact our office if you have any questions about the accommodations listed

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## What if a student's behaviour is disruptive?

- All students are required to meet the standards of conduct outlined in the VIU Policy 32.05/Procedure 32.05.001 [Student Conduct Code](#)
- Examples of Misconduct include: disruption of the learning and working environment, endangering the safety of an individual, threatening behaviour, etc.



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Room 214  
250-740-6446  
[disabilityaccessservices@viu.ca](mailto:disabilityaccessservices@viu.ca)



## With whom can I consult?

- Please [contact](#) the Access Specialist whose name appears on your student's accommodation letter
- [DisabilityAccessServices@viu.ca](mailto:DisabilityAccessServices@viu.ca) 250-740-6446
- We are also available to discuss general questions about duty to accommodate, undue hardship, and Universal Design for Learning
- [Instructor FAQ](#)



# Where can I learn more about the impact of disabilities in the post-secondary setting?

<https://sswd.jibc.ca/>

SUPPORTING STUDENTS WITH DISABILITIES IN BRITISH COLUMBIA

ABOUT IMPACTS DISABILITIES RESOURCES CONTACT

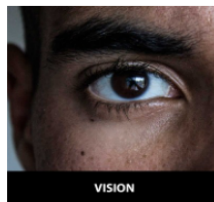
This resource has been created to support instructors in understanding the potential impacts of disabilities, and how they can help to foster an accessible learning environment for students experiencing a disability.

This resource site is intended to increase awareness and understanding and is not meant to be used as a diagnostic tool. If instructors have questions regarding particular students in their classes, please contact the Disability/Accessibility Coordinator on your campus for guidance and support.

## What type of IMPACT do you want to learn more about?

Physical/Sensory

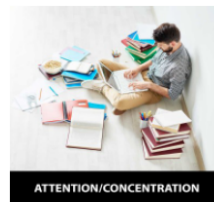
Cognitive/Behavioral



VISION



FATIGUE/STAMINA



ATTENTION/CONCENTRATION



SOCIAL INTERACTION



HEARING



DEXTERITY



WRITTEN EXPRESSION



ORAL EXPRESSION

DAS Contact Info  
Student Affairs  
Building 200  
Room 214  
250-740-6446  
disabilityaccessservices@viu.ca





Assessments  
Student Affairs  
Building 200  
Room 218  
Contact:  
Mary Anne  
Dxendale  
250-740-6276  
accommodatedexams  
@viu.ca

## What do I need to know about exam accommodations?



- [Exam FAQ](#)
- Assessment and Invigilation Services is available to invigilate your exams  
e-mail [accommodatedexams@viu.ca](mailto:accommodatedexams@viu.ca)
- **Students** are responsible for generating an “Exam Request” form, either online or by paper
- **Faculty** are responsible for completing their sections of the forms, and for delivering their exams to the Exam Centre **3 days or more** in advance of the exam date.

We are happy to attend your faculty meeting for further consultation in partnering to fulfill VIU's Duty to Accommodate Students with Documented Disabilities.

Call 250-740-6446 to make arrangements.

