

CALL FOR PUBLIC ENGAGEMENT ACTIVITY PROPOSALS

CVGAN is requesting proposals from interested organizations to conduct a Public Engagement program in the Comox Valley. The funds and the process will enable the communities to create a **higher profile for international development and global cooperation** within their communities, and could also provide an opportunity to showcase the effective development work of these organizations to their immediate constituencies.

The public engagement proposal can support work that organizations are already engaged in doing. Proposals should clearly outline the goals, objectives, strategy, outcomes, budget and timeline of the project and should be a maximum of two (2) pages in length. **Funding available is \$1,200. Proposals are due by 5 p.m. on Friday, December, 13th, 2013 and a Final Report is due February 15th, 2013.**

Goal of Fund:

- To raise the awareness of individuals in the Comox Valley about global issues and how they can become more active global citizens.

Expectations:

1. Evaluation report for the program (online report provided by CVGAN).
2. Documentation of program (video, podcast, blog, photos) for use on social media networks.
3. CVGAN, BCCIC, and CIDA must be recognized as funders.

Thank you for your interest in submitting a Public Engagement Activity Proposal. CVGAN requires the following details to assess and confirm your eligibility for funding (please be as specific as possible):

Proposal Template:

Project Title:

Organization:

Contact Person:

Telephone:

Email:

Goals:

What is the overarching global issue(s) that your organization will educate and create action on (i.e. poverty, environment, human health, economic development, etc.)?

Strategy:

Who is your target audience (i.e. adults, youth, children, gender specific, high school, university, general public, specific target group, etc.)?

How many people are expected to be involved?

Comox Valley Global Awareness Network

Contact: Regional Coordinator, Anneli Rosteski Telephone: 250-792-5992

E-mail: cv.globalawareness@gmail.com

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et Développement Canada



How will you promote your event/activity (i.e. local media, social media, etc.)?

Outcomes:

What will your audience learn?

How do you expect to engage your target audience on your global issue?

How will your organization encourage your target audience to share what they learn with others in the community?

Timelines:

Briefly describe a timeline for the steps you will take throughout the project.

Supporting Groups:

List any other groups or resources that may assist you with this project and what role they would be taking.

PROJECT APPLICATION BUDGET FORM

Please provide an approximate budget. If you have or are anticipating additional funds from sources other than through this CVGAN public engagement grant, please include it in other funding.

Item	Cost	In-kind Donations	Other Funding	Amount Requested
Enter totals please				

In the event that your project is successfully funded, your contract with CVGAN will require an accurate budget, including original receipts and a FINAL REPORT at the end of your project (and prior to February 15, 2014) summarizing your final outcomes.

Please enter your information into this document, re-save this document with your name/organization at the end of the file name (**CVGAN PE Proposal 2013_X**) and email your proposal submission to: cv.globalawareness@gmail.com by no later than **Friday at 5:00pm, December 13th, 2013**. You will be notified within a week about your proposal status.

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